

**Highgate Recreation Commission
Board Meeting Minutes
Monday, February 1, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held via Zoom.

Ty Choiniere, Chairman
Ryan Maskell, Vice Chairman
Mark Gilbert, Director
Karen Gagne Fortin, Secretary

Brian Fortin, Director
Shari Rainville, Director
Lee Barrett, Recreation Program Director

Absent: Brian Spears, Director

Guests: Judy Laroche, Gary LaShure and Randy Connelly,

Public Comments: None

Secretary's Report:

The secretary's report from the January 18, 2021 meeting was reviewed by all in attendance. A motion was made by Ryan Maskell to amend and accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Programs Coordinator Report:

Lee Barrett sent a weekly report for the HRC board to review. Lee stated that he has received 25 responses from the survey. He asked if there should be a close date. It was suggested to keep it open for 2-4 more weeks.

Spring Programs on Turf: Lee stated that he has scheduled Field Hockey with Mel Hurlbert. He has also scheduled Indoor Soccer with Jake Hubbard with the hope Adult leagues will be able to participate.

Logo: Lee presented 4 options for a logo for the Highgate Recreation. It was agreed by all to pursue Lauren Turmel. Her rates are a flat fee of \$300 with up to three revisions or an hourly package of \$30 per hour. A motion was made by Brian Fortin to use the flat fee option of \$300 with up to 3 revisions. Seconded by Shari Rainville. All in favor, motion carried.

Lee stated he will be running a training for the Highgate Para Staff for about 15 individuals and will be following all state covid guidelines.

Lee added that the school would like to use the school on Thursday, Feb 11th. They will be using the bleachers.

The school has asked if they could use the snow piles for their winter carnival.

Treasurers Report:

The check warrants were reviewed. A question was raised if part of the Rainville Elec bill be charged to recreation. It was agreed that the entire bill be charged to the garage project. A motion was made by Ryan Maskell to have Shelley apply the entire bill to the Highgate Recreation garage project. Seconded by Mark Gilbert. All in favor, motion carried.

New Business: Ty stated he had invited Judy Laroche to the meeting as there are community members and members of the selectboard available to be open during the off season. Ty suggested being open 3-4 days a week. Judy asked if it has been considered to have a vendor parked in the parking lot. Other options that were discussed would be the possibility of the Laroche's subletting the snack bar for a seasonal option. Judy was not in favor of subletting the snack bar. Ty thanked Judy for coming and starting this conversation. Judy asked about the rental fee she had paid in July. Ryan stated he will contact Shelley to see if it should be refunded or applied for next season.

Gary Lashure attended the meeting to check about he next rental due and paying ½ the rent.

Little League Meeting: Ryan stated that he, Ty and Lee attended a meeting with Highgate Little League last Thursday with Megan Rowell, Lucas Tatro and Ashley LaRocque. It was suggested to form a sub committee with Little League to work with them. The registration will run through our MyRec site and funds will run through the town. It was agreed to form a sub committee with 2 HRC members, 2 Highgate Little League members, Lee and our building and grounds employee.

It was suggested that advertisements at the fields be used for larger purchases and field maintenance. Karen suggested making a budget for the cost of the maintenance of the fields.

A proposal was made for the upcoming year for Highgate Little League to use MyRec with no additional registration fee. Form a sub-committee with Lee. Highgate Little League will oversee scheduling games working with Lee to schedule fields and a buildings and grounds person to have the fields ready for games.

Zamboni Driver: Ty stated that Christina Favreau will be starting this weekend as a part-time Zamboni driver.

Tree Sale: Ty stated that the Conversation Service will be holding their annual tree sale at the Franklin County Field Days on March 15th. Ty would like to purchase some fruit trees and berry bushes to put along the walking path.

Score board: Ty stated that a new adaptor is needed to connect the keypad to the scoreboard. He is looking to get an adaptor.

Live Barn: Ty stated that Justin Rainville checked out the Live Barn. A technician was able to correct the issue the next day.

Heater: Ty asked Lee if the heater is enough in the office. Ty is going to ask CSI if a base board could be added in the office.

The next HRC meeting will be held on Monday, February 15, 2021 at 5:30pm via Zoom.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary