

## Highgate Recreation Commission

### Board Meeting Minutes

Tuesday, February 18, 2020

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:55pm by Ty Choiniere. The meeting was held at the Highgate Town Office. Board Members in attendance were:

Ty Choiniere, Chairman

Dan Beauregard, Recreation Director

Mark Gilbert, Co Chairman

Ryan Maskell, Director

Brian Spears, Director

**Public Comments:** None.

#### **Secretary's Report:**

The secretary's report from the February 3, 2020 meeting was reviewed by all in attendance. A motion was made by Mark Gilbert to accept the minutes. Seconded by Brian Spears. All in favor, motion carried.

#### **Director's Report:**

Dan presented his director's report. He stated that basketball ended last week and that an email would be going out to thank the coaches for volunteering their time.

Corrections will no longer be coming to clean on Thursdays after Wednesday night high school games. The groups supervisor has been promoted and there is currently nobody to fill his spot. Dan has been in contact with them about still helping during turf installment in March.

The rec departments tractor is back from the shop, the fuel gage was broken.

Dan and Abby have been working to update and improve the rec website. This includes making the site look cleaner and expanding what information is on the website.

Betsy from RiseVT reached out about seeing if we are interested in acquiring fruit plants. Ty and Dan suggested placing them in two or three spots around the walking path. Mark suggested placing a row of blueberry plants in the back corner by the woods.

#### **Old Business:**

**Spring Turf:** Saint Albans Little League will be renting the arena on the 21<sup>st</sup> (4-6pm) and the 22<sup>nd</sup> (9-11am) with no turf down for their tryouts. Dan will work with Corrections to get a group at the arena on the 22<sup>nd</sup> after 11am to lay the turf down. Emails will be going out to past renters again to remind them that the turf is available to rent. Ty stated that most turf hours will be covered by Dan, so his work hours will reflect the turf rentals.

**Spring Programs:** Dan is in talks with Jake and others from the indoor soccer league, the recreation department will now be running the league. Ty brought up doing the Easter Egg Hunt again this year, the date will be April 12<sup>th</sup> at the arena. Ryan asked to make sure we have kid friendly candy for the young age groups.

Other programs to take place this spring include pick up volleyball, wiffleball tournaments, cornhole leagues and open gym times. Mark asked for volleyball we make sure the net posts are safely secured and are placed so they do not damage the turf. Dan stated that he is still deciding on a day of the week for the spring cornhole league, the survey at the end of the summer league didn't show one clear option for the spring league day. Mark suggested having a teenage (13 -18 years old) league and have it right before the adult league. Ty suggested that the winners of the leagues get free entry into the summer league.

**Memorial Monument:** Ryan asked where the letter for the monument was at, Ty stated himself, Dan and Brian would get everything together later this week. This includes getting artwork drawn up for the new monument.

**New Business:**

**Town Meeting:** A list was created for items to have at the recreation table. List included trifolds with pictures of events/activities put on this year by the department and any projects completed in the past year. The plan is to also have a free public skate during the town meeting.

**Advertisement:** A list of businesses for new advertisements was created and current ads were reviewed to see which ones are still considered compensation. Ty asked Dan to find an average cost for businesses to sponsor soccer/basketball shirts. The group discussed getting one or two companies to advertise on the Zamboni.

**Custom Ice/Trane:** Ice temp has been too cold; Jerry from Custom Ice is looking into the computer programing. Dan is waiting to hear back from Trane on the infrared getting recalibrated.

**Lobby Lights:** Dan will reach out to Erik Rainville to see if he has time to install the new lights once ice is out.

**Ice Next Year:** Ryan suggested changing public skating time next year, Ty would like to look into what other rinks do first. Mark suggested making changes to next years ice agreement, including changing the cancellation policy and Ryan suggested going to prime and nonprime hours. More discussions and motions will take place on later dates.

Next meeting will be on March 2, 2020 at the Highgate Town Office, Ty stated that Betsy from RiseVT would like to attend our next meeting.

A motion was made by Ty Choiniere to adjourn the Highgate Recreation Commission meeting. Seconded by Ryan Maskell. All in favor, motion carried.

Minutes Submitted by

Dan Beauregard

Highgate Parks and Recreation Director