

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, March 16, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held at the Highgate Town Office. Board Members in attendance were:

Ty Choiniere, Chairman	Dan Beauregard, Recreation Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Brian Fortin, Director	

Guests: Shari Rainville, Shelley Laroche, Town Treasurer, Richard Flint, Selectboard and Sharon Bosquet, Selectboard

**Public Comments:** Ty welcomed Shari Rainville to our meeting. Shari is considering submitting a letter of interest to the Highgate Selectboard to fill the vacant position on the Highgate Recreation Commission.

**Secretary's Report:**

The secretary's report from the March 2, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Fortin to accept the minutes. Seconded by Brian Spears. All in favor, motion carried.

**Director's Report:**

Dan stated that he met with Alex from Corrections. There will be someone taking over for Alex. They would like to continue the relationship between them and Highgate Recreation. They will no longer be available on Sundays. Only Monday-Fridays.

**Ice Out-** Most of the ice was removed on March 15<sup>th</sup>. Brian Spears finished the project on March 16<sup>th</sup>. Brian Spears made a motion that in the future the season gets done on a Saturday so to give time for the building to warm up and make it easier to remove the ice. Seconded by Ryan Maskell. All in favor, motion carried.

**Wifi-**Dan stated that the building lost wifi from Saturday until Monday. The net gear box needed to be replaced.

**Advertising** - Dan presented the advertisement form. It was suggested to change the P O Box to the town's P O Box and add net 30 days. A motion was made by Ryan Maskell to approve the advertisement form with the changes made. Seconded by Brian Spears. All in favor, motion carried.

**Turf In-** Due to the school being closed because of the coronavirus the turf in date is pending until the school is back in session.

Field Hockey is scheduled to start on April 8th

Easter Egg Hunt that was schedule for April 11<sup>th</sup> will be cancelled for this year.

Spring Cornhole is scheduled to start April 19<sup>th</sup>. Currently have 4 teams registered.

Dan is currently working on the co-ed soccer league.

It was agreed that we will close the arena until the students go back to school.

**New Business:**

**Walking Path-** Ty stated that he spoke to Chris Shepard about the walking path. They were going to talk to Scott Martin who is in charge of the building and grounds at the Highgate Elementary School.

**Volunteers-** Sharon asked for volunteers to help Shelley and Wendi to check on community members. Karen volunteered to help when needed.

**Bus Trip-** On Hold

**Recreation Survey-** Dan stated he had received some surveys back. It was suggested that Dan prepare chart with the survey results for the next meeting.

**Enforcer Game-** Ryan asked Dan to get that scheduled now for next fall. Karen stated that way youth can be scheduled around it like the varsity games.

**Old Business:**

**Girls on the Run:** Ryan stated that Brandi will be in touch with the girls due to school being closed.

**Veterans Memorial:** Karen contacted CAMP Precast and Mark Pfenning will meet Karen and Brian S. on Tuesday, March 17th to discuss the wings for the monument and steps for the back doors.

**Spring Projects:**

The doors will be ordered for the back hallway and locker rooms on April 1<sup>st</sup>.

Ryan stated that he will get in touch with Butch to see if the road crew would be able to prepare the garage site for the slab work around April 1<sup>st</sup>.

Painting lobby and hallway.

Seal Parking Lot

**Other Business:**

**Board Reappointment:**

**Chairman-** A motion was made by Brian Spears to nominate Ty Choiniere for the Chairman position. Seconded by Mark Gilbert. All in favor, motion carried.

**Vice Chairman-** A motion was made by Mark Gilbert to nominate Ryan Maskell. Seconded by Brian Fortin. All in favor, motion carried.

**Secretary-** A motion was made by Ryan Maskell to nominate Karen Fortin for the secretary position. Seconded by Mark Gilbert. All in favor, motion carried.

**Directors-** Brian Fortin and Mark Gilbert

Karen stated to Shari Rainville if she was interested in the vacant seat, she could drop off a letter to the town office prior to Thursdays selectboard meeting.

A motion was made by Ty Choiniere to move into executive session and to invite Dan Beauregard and Shelley Laroche to stay. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Spears. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary