

**Highgate Recreation Commission
Board Meeting Minutes
Monday, May 20, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:32pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Dan Beauregard, Recreation Director	

Missing: Lucas Tatro

Public Comments: None

Secretary's Report:

The secretary's report from the April 29, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

The secretary's report from the May 16, 2019 special meeting was reviewed by all in attendance. A motion was made by Ryan Maskell, to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Treasurer's Report:

The check warrants were reviewed by all in attendance. A motion to accept the check warrants was made by Ryan Maskell. Seconded by Mark Gilbert. All in favor, motion carried.

Director's Report:

Dan stated that we had 15 people attend the Composting session on May 14th.

Dan attended the Best Rink Practices at Union Arena in Woodstock on Wednesday, May 1st. Dan stated that it was well worth the trip and he brought back questions for us on our systems.

Pelkey's Archery is scheduled for July 30th. There will be 2 session 4pm and 5pm.

Self Defense class is scheduled for August 5th at 6pm. There is a maximum of 20 participants. The cost is \$700. It was suggested that the HRC pays for half the cost. It was also suggested to check with RiseVT to see if they have a grant that may cover the cost. A motion was made by Ryan Maskell to pay for half the cost per participant. Seconded by Mark Gilbert. All in favor, motion carried.

There is a 9th grade Community Outreach scheduled for June 4th-7th from 9:45am-12:30pm. Heidi has asked if Dan could oversee the students. It was agreed that Dan could oversee students for 2 of the 4 days.

Upcoming Programs include Pickle Ball, Cornhole, Roller Skating, and Floor Hockey. Dan will be putting together a schedule. Mark suggested that Dan put together a newsletter with all the upcoming events/activities that can be reviewed and voted on at the June 3rd meeting so it can be handed out to the school that week.

Old Business:

Live Barn: It was suggested to send the towns attorney's questions and concerns to Live Barn.

Farmers Market: Dan sent information on the Farmer's Market for review.

E-Gage: Eric Rainville hooked up the E-Gage and Efficiency Vt (Tom and Cheryl) are currently reviewing the data.

HRC Building: Ryan Maskell asked if we needed to get three bids? Dan will ask Shelley.

Milton High School: Ryan Maskell sent a message to Marcel Choquette. The locker room rental will be \$1500 for three years. This will help with the cost of the renovation. Evening practices will be Tuesday 7:10pm for 1 hour and Friday at 7:10pm for 1:15.

Poly Board: Table

New Business:

Bathroom Remodel: The lobby bathroom remodels have begun. The petitions have been taken out. Dan presented two quotes for flooring as Becker has not returned his call. A quote from Kiefer USA and Thor Performance Products were reviewed. Ryan suggested not to exceed \$2500.

A motion was made by Brian Spears to accept Ryan's recommendation to accept the quote from Thor Performance Products. Seconded by Brian Fortin. All in favor, motion carried.

It was suggested that we also purchase 4 hand dryers, counter tops, mirror and motion sensor faucets.

Volunteer Help: Brandi Maskell and the Girls on the Run are looking to do a community service day. It was suggested that they plant perennials around the walking path. Karen stated that she has lots of perennials that can be dug up and planted.

It was suggested to plant flowers around the flagpole in the park near the library. Karen suggested (Red, White and Blue) before Memorial Day.

Brian Spears suggested purchasing cement planters to place along the sidewalk and remove the current planters as they are deteriorating. They cost \$250 each.

MVU 9th Grade: The MVU 9th grade would like to use the arena on June 10th, 11th and 12th from 8:30am-2:30pm. Karen reminded the board that there will be voting on the school budget in the lobby on June 11th from 7am-7pm. A motion was made by Mark Gilbert to donate the building use to the MVU 9th grade. Seconded by Brian Fortin. All in favor, motion carried.

A motion to move into executive session and include Dan Beauregard was made by Mark Gilbert at 7:52pm, seconded by Ryan Maskell. All in favor, motion carried.

A motion to exit executive session was made by Mark Gilbert at 8:26pm, seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Mark Gilbert to increase the Pro Shop annual rental from \$1800 to \$3000 per season to be paid by monthly payments. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Mark Gilbert to increase the Snack Bar annual rental by \$50. The increase would be \$350 to \$400. Seconded by Brian Fortin. All in favor, motion carried.

The next Highgate Recreation Commission Meeting will be held on Monday, June 3rd at 5:30pm.

A motion was made by Mark Gilbert to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Fortin. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary