

**Highgate Recreation Commission
Board Meeting Minutes
Monday, May,4 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held at the Highgate Town Office. Board Members in attendance were:

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| Ty Choiniere, Chairman | Mark Gilbert, Director |
| Karen Gagne Fortin, Secretary | Shari Rainville, Director |
| Dan Beauregard, Recreation Director | Brian Fortin, Director |

Missing Members: Brian Spears and Ryan Maskell, Vice Chairman

Guests: Gary Lashure

Public Comments: None

Pro Shop: Gary Lashure asked about the future of the proshop as he had heard the facility board was looking to take it over. Ty stated not at this time. Gary suggested if so a two-year transition. Gary would like to negotiate the black stone sharpener, skates, and countertop if the facility board would be interested. He stated that when he started the proshop it was a joint venture with his son John, who is now too busy with his own business. Gary also asked about the results of the e-gage testing.

Ty stated we can talk about the proshop contract at the next meeting.

Ty welcomed Shari Rainville to the board.

Secretary's Report:

The secretary's report from the March 16, 2020 meeting was reviewed by all in attendance. A motion was made by Ty Choiniere to accept the minutes. Seconded by Brian Fortin. All in favor, motion carried.

Director's Report:

Dan stated that he has not received any information on high school game attendance from MVU or Milton athletic directors. Karen asked what the bleacher occupancy was. Ty stated 206 for bleacher occupancy.

Dan stated that Rise Vt (Karen Rochleau) will be bringing edible plants to plant around the walking path.

Ty asked Dan to get 3 quotes for the parking lot seal coat and line will need to be painted after.

Dan stated he would like to look into holding a Farmer's Market at the arena. Dan will check when other Farmer's Markets are held and as vendors if they would be interested in adding another day.

Dan has sealed the park benches in the park.

Ty asked Dan to provide the results of the survey response from Town Meeting at the next meeting.

Projects:

The road crew will begin the prep work so the concert can be scheduled.

Dan will follow up with Chris Shepard on when he can begin the doors.

Dan stated that a hand sink will be added to the Zamboni Room.

Rainville Electric has come to look at replacing the 6 lobby lights, 2 hallway lights and 3 snackbar lights.

Dan added that the glass and boards have been cleaned.

Walking path needs to be cleaned up along the back of the school playground. Ty suggested getting a walk behind Harley rake.

Memorial Project- Ty stated that he was going to let Mike Smith and Brian Spears follow up on that. Ty stated that he was going to get approval to sell the pavers that were at the memorial for \$1 each. That money can go back into the memorial fund.

Dan asked if the trash cans were our responsibility in the parks? Ty stated that the Highway Dept usually emptied the cans.

New Business:

Advertisement Opportunities: Dan thought he would start calling businesses after June 1st. Karen suggested putting it on Facebook with links to our website so businesses could print off the advertisement forms.

SASA Ice Bill: Wendi reached out to a SASA board member and he stated a check will be in the mail.

High School Schedule: Karen stated that in the past Melba would request game ice in May and have the schedule completed by the end of June. There is a new scheduler for the VPA this year. It was suggested rather than have a late game on Wednesday (8pm) to hold the games at 4pm so not to lose youth hockey ice rental.

Dog Vaccination Clinic: Karen asked if we would consider holding the Dog Vaccination Clinic on Saturday, May 16th starting at 9am. The Fire Department didn't want to hold it there this year because of space and social distancing requirements. Karen added that everyone will be required to wear a mask and 6-10 ft apart. Everyone agreed to hold it in the arena rain or shine. Ty asked Dan to be present. Karen stated she also plans on helping.

Summer Camp: Dan stated he thought to limit it to 20-30 kids. Dan would be the administer and fill-in where needed. Ty asked Dan to provide the employment cost and camp cost. It may be dependent if Cross-roads will be allowed to happen this year.

Co-Ed Softball: Dan would like to create a Co-Ed Slow pitch Softball league.

Newsletter: Ty asked Dan to get a newsletter out and include the Dog Clinic.

Memorial Day: Ty stated that the towns Memorial Day celebration has been postponed. If there is a celebration held he would like to include a 5K. Ty asked Shari if she would help with that and asked her what she thought we would need. Shari stated that we would have to have roads closed aske local police or fire departments to help with that. We would need to provide water stations.

Ice Contracts: It was suggested that we change the due dates from 15 days to 30 days. It was also suggested to change the cancellation policy to 15 calendar days. Snow days were discussed as some snow days result in no school, but the weather is fine in the afternoon. Karen stated that MAHA has a snow day policy in their by-laws if there is no school there is no practice. Karen added it makes it much easier for parents to know that than to wonder if there is going to be practice. Mark added that Milton high school has a different policy than MVU does.

It was decided to keep the ice rates the same. Karen added that ice rates would have to be decided on in January prior to yearly budgets being decided on.

ATM: Dan has been in contact with an ATM company to have an ATM placed in the lobby. It was also suggested to offer a credit card option at the rink.

Mite Nets: Dan has received quotes for a pair of mini nets. Beckers \$500 per pair. Karen stated she will confirm the net dimensions for the U-8 nets.

Boards Double Door: Dan stated it is going to cost \$82 to repair the door closure. Brian F. stated that the home bench door also needs to be repaired.

Bleacher Inspection: Dan received a quote for the bleacher inspection. It was decided that we have the bleachers inspected every 3 years. We will schedule the inspection for July or August of 2021.

The next meeting will be on Monday, May 18th at 5:30pm

A motion was made by Brian Fortin to adjourn the Highgate Recreation Commission meeting at 8:30pm.
Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary