

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, July 15, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:30pm by Ty Choiniere. The meeting was held at the Highgate Arena Office. Board Members in attendance were:

Ty Choiniere, Chairman	Dan Beauregard, Recreation Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director

Missing: Lucas Tatro and Brian Fortin

Guests: Richard Flint and Sharon Bousquet

**Public Comments:** None

**Secretary's Report:**

The secretary's report from the July 1, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Spears, to accept the minutes. Seconded by Ryan Maskell. All in favor, motion carried.

**Treasurer's Report:** Ty forwarded information from Shelley that as of July 8, 2019 the HRC is \$65,511 above budget.

**Director's Report:**

Dan stated that the turf went out today, July 15<sup>th</sup>. George Britch moved the turf into the trailer.

Abbey Gagne started as an intern to Dan.

Cornhole schedule will be created prior to the 21st. There are 18 teams. Dan stated that \$850 was taken in. Dan asked if this years team registration fee be waived for Chris Miles as he made cornhole boards at a discounted rate. Brian Spears made a motion to waive the \$50 team registration fee for this year's cornhole league. Seconded by Mark Gilbert. All in favor.

Karen stated there is an opportunity to raise additional fees for cornhole by having board sponsors.

The question was asked about alcohol during cornhole. Richard Flint stated that question should be addressed to the town's attorney.

Dan stated that he is going to leave the pickle ball nets up during cornhole so people can try it between games. It was suggested that we have a "open floor" night offering pickle ball, cornhole and volleyball.

Dan has scheduled Liberty Propane to come to the arena to recertify all the propane tanks for the Zamboni on July 23<sup>rd</sup>.

There is currently discussion about the possibility of blocking off the rail trail so to discourage ATV's to stay off the trails.

Dan is waiting to hear back for the town's attorney of the Live Barn contract. The HRC has given Dan permission to move forward if the attorney okay's the contract.

Soccer Registration is currently open. Karen suggested asking Autumn Beyor if she would be interested in helping coach.

Dan is still looking for Cross Country coaches. Richard Flint stated that he would be willing to help contact people. His daughter Megan is interested in coaching if it started after 5pm. Richard stated putting together a 5K on a Sunday late morning or afternoon.

Dan suggested that we enroll to the Vermont Recreation and Parks Association. The cost is \$115 per year. They offer discounts, education opportunities, etc. A motion was made by Mark Gilbert to enroll in the Vermont Recreation and Parks Association. Seconded by Ryan Maskell. All in favor, motion carried.

Dan stated that as of today he has not received any registrations for the Women's Self Defense class. Karen suggested asking MVU to post it on their website.

Dan will be starting floor hockey on Mondays and Roller Blading on Wednesdays. Karen stated we should strongly suggest people to wear helmets. It was suggested hold a weekend floor hockey tournament for all age levels.

**By-Laws:**

The revised by-laws were reviewed. Ryan Maskell made a motion to accept the revisions made on the Highgate Parks and Recreation Commission by-laws. Seconded by Mark Gilbert. All in favor, motion carried. Karen will forward to Heidi so she can forward it to the selectmen for review prior to their next available meeting.

**Projects:**

Ryan stated he is currently getting quotes for the HRC building. Ryan stated that based on bids it will be cheaper to have the building stick built rather than blocks. He should receive prices on the slab mid-week.

Ryan will call Chris Shepard to check when he will be able to put the flooring in the lobby bathrooms.

Ryan met with Marcel and they will be closing up the windows in the office to retrofit into the Milton locker room. Karen suggested checking the prices of cow mats from McCuins, St.Albans Co-op and Tractor Supply. 9-12 mats would need to be purchased for the Milton Locker room.

Fobs: Ty stated we are still waiting on a response from MEI.

Polyboards: Dan stated that we have the quote of \$5353 for 36 predrilled polyboards and a quote of \$5140 for 46 panels that would need to be cut to fit. A motion was made by Ryan Maskell to purchase the 36 predrilled panels. Seconded by Brian Spears. All in favor, motion carried.

Netting: Dan stated that he received a quote of \$532.70 for a set of padding and netting for a set of nets. A motion was made by Ryan Maskell to purchase the netting and pads. Seconded by Ryan Maskell. All in favor, motion carried.

Becker Padding: Dan stated that he will request a quote for the padding at the end of the glass on the benches.

**New Business:**

Dan requested a job description for a part-time employee. That employee will need to work on Wednesday evenings and weekends. Starting on September 27<sup>th</sup> – March 31<sup>st</sup>.

It was suggested that we require the men's league to register with USA Hockey. Karen stated that she will get more information on this.

Dan received the renewal for the HRC website. The renewal fee is \$3295.00. Dan suggested switching to the Dicks Sporting goods. A motion was made by Ryan Maskell to continue with Myrec at this time. Seconded by Brian Spears. All in favor, motion carried.

Social Media Policy: It was suggested we ask the Selecbboard if they have a Social Media Policy in place.

Heidi currently has a Community Wellness grant. Ty suggested applying for portable basketball nets, first aid kits and soccer balls. Dan will contact Heidi for more information.

The next Highgate Recreation Commission Meeting will be held on Monday, <sup>Aug. 5</sup> August 6<sup>th</sup> at 5:30pm.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary