

**Highgate Recreation Commission  
Board Meeting Minutes  
Monday, July 19, 2021**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:32pm by Ty Choiniere. The meeting was held at the Highgate Arena

**HRC board members in attendance:**

Ty Choiniere, Chairman

Ryan Maskell, Vice Chairman

Karen Gagne Fortin, Secretary

Mark Gilbert, Director

Randy Connelly, Director

Shari Rainville, Director

Lee Barrett, Recreation Program Director

**Public Comments: None**

**Secretary's Report:**

The secretary's report from the July 5, 2021, meeting was reviewed by all in attendance. A motion was made by Mark Gilbert to approve the minutes. Seconded by Shari Rainville. All in favor, motion carried.

**Old Business:**

**Electrical Upgrade:** We received a quote from Rainville Electric to bring the electrical up to code would be \$12,564.88. This includes 40 hours for a master electrician, 80 hours for an apprentice, permit and material. The grant request was for \$15,000 with a 50/50 match requirement. Ty suggested we request \$20,000 for the grant request.

Summit Fire & Security came for an inspection and all heat detectors need to be replaced.

**Ice Painting:** Ty stated he has contacted Bill Vicchio from Viking Ice Painting. The cost of the ice painting will be the same price as last year, Ty has scheduled September 22<sup>nd</sup>-24<sup>th</sup>.

Karen stated that MAHA will be ready to start October 1<sup>st</sup> or when the ice is ready.

**Zamboni:** Need to contact Tom for a tune up.

**Contracts:** Ty is working with Lee on the contracts. Ty stated they will get the MAHA garage contact completed. The Pro Shop will remain the same as 2019 and the contract for the Snack Bar needs review.

**Sharpening Shed:** Confirm that they will be picking up and delivering this year. We had problems with not getting blades sharpened last year.

**Dehumidifier:** Karen asked if it could be turned on as it was damp in the building.

**White Tails:** September 11<sup>th</sup> and 12<sup>th</sup>

**New Business:**

**Baseball Fields:** Discussed infield and outfield upgrades.

**Wifi:** Two additional radios installed outside. Removed one from the front.

**Milton Locker Room:** Ryan stated that he is going to have to look at the shower in the Milton locker room to locate the leak before the season.

**Programs Coordinator Report:**

Lee Barrett state that Arena Tikes started on July 12<sup>th</sup> and is going well.

Lee stated the first scheduled Summer Sounds was on Sunday, July 11<sup>th</sup>. There was a small turn out. There is a new sign in the park near the town office to replace the old sign. Lee suggested that we look into bands and food trucks for next year.

Lee stated that there were 24 who attended the Friday Flicks. Mark was able to contact Janice LaRocque to borrow the Highgate PTKO's popcorn machine for future Friday Flicks. Karen stated that she was going to Kittridge and will get popcorn and bags.

Lee stated he has received the High School schedule from Melba. It all looks good. A few double headers. Karen stated that she will have MAHA's ice request to Lee by August 1<sup>st</sup>. Mark asked if SASA has committed to all the ice they had asked for their tournaments. Lee has not received any confirmation from SASA.. Lee stated he has reached out to Jada if see if SASA was going to need ice. Karen stated that there is a possibility MAHA with be combining with Essex for a Midget team where additional ice will be needed. Karen stated MAHA could be using 16 hours or more of ice a week.

Lee is still waiting for registration to open for the Couch to 5K that will be held on September 18<sup>th</sup> with Swanton Rec and RiseVT.

**Corn Hole:** There are 7 teams for Corn Hole. Players have asked if they bring their own bags. It was suggested to purchase ACL bags.

**Sandwich Board:** It was suggested we get a sandwich board to advertise events at the end of the Gore Road.

**Rabies Clinic:** Lee stated that Wendi would like to schedule the clinic for next Spring. Ty stated March 26<sup>th</sup> would work between ice out and turf in.

A motion was made by Mark Gilbert to move into Executive Session. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Randy Connelly to exit executive session. Seconded by Shari Rainville. All in favor, motion carried.

The next HRC meeting will be held on Monday, August 2 at 5:30pm in-person.

Ryan Maskell made a motion to adjourn the Highgate Recreation Commission meeting. Seconded by Shari Rainville. All in favor, motion carried.

Minutes Submitted by

Karen Fortin  
Highgate Recreation Commission Secretary