

**Highgate Recreation Commission
Board Meeting Minutes
Monday, August 17, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:35pm by Ty Choiniere. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director

Missing: Mark Gilbert, Director

Guests: Heidi Britch-Valenti and Richard Flint

Public Comments: None

Secretary's Report:

The secretary's report from the August 3, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Ryan Maskell. All in favor, motion carried.

Ryan Maskell stated that he has confirmed that the trusses will be delivered on August 31st.

Old Business:

Heidi presented the application for an annual grant with a requirement of up to \$25,000 match. This grant is for a permanent fixture. The deadline to apply is September 15th.

Heidi also presented a Municipal Planning grant for up to \$24,200 with a match up to \$2200. This grant is due October 1st. A public hearing is required. Heidi suggested a committee to develop a scope of work be formed.

Heidi presented the HRC with five responses for the arena HVAC service maintenance RPF.

Controlled Tech \$2976
CSI \$980
New England Air \$1770
Vt Mechanical \$1800
VHV \$2152

A motion was made by Brian Fortin to award the bid of a one-time annual payment of \$980.00 to CSI. Seconded by Shari Rainville. All in favor, motion carried.

Ty will present this to the selectboard at the Thursday meeting.

Directors Report:

Ty stated that Franklin and Swanton are looking to scheduled grades 3&4 and 1&2 games. Ty stated that the 5th and 6th grades are scheduled to start on September 10th. Cross Country registration will end on August 31st.

Ty is going to send out another blast for soccer. Close soccer registration on August 29th. There is a concern about the field schedule and the ballfields not having a rest from use due to the baseball fields being used all summer.

Brian Fortin will cover the Cornhole league.

Ty stated that he will run the Public Roller Skating on Tuesdays at 4:30pm.

The Wednesday Floor hockey has not been large numbers. It was suggested to end that program.

Ty stated that he will get the sanitizer ordered, we will need to get signage printed.

New Business:

Karen stated that Paul Noel asked about the Zamboni propane tanks needing to be inspected. Ty will call Liberty.

Ryan stated that Tony will be at the walking path on Wednesday at 5pm to Harley rake the path.

A motion was made by Ryan Maskell to move into executive session which would include Richard Flint. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ryan Maskell to move out of executive session. Seconded by Brian Fortin. All in favor, motion carried.

The next HRC meeting will be held on Tuesday, September 8, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Brian Spears. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary