

**Highgate Recreation Commission
Board Meeting Minutes
Monday, August 19, 2019**

The Highgate Recreation Commission (HRC) board meeting was called to order at 5:33pm by Ty Choiniere. The meeting was held at the Highgate Arena Lobby. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Mark Gilbert, Co Chairman	Ryan Maskell, Director
Karen Gagne Fortin, Secretary	Brian Spears, Director
Dan Beauregard, Recreation Director	

Missing: Lucas Tatro

Public Comments: None

Secretary's Report:

The secretary's report from the August 5, 2019 meeting was reviewed by all in attendance. A motion was made by Brian Fortin, to accept the minutes. Seconded by Ryan Maskell. All in favor, motion carried.

Treasurer's Report: No report for the second meeting of the month.

Director's Report:

Dan stated that soccer registration numbers are Pre-K (15), Grades 1&2 (16) and Grades 3&4 (19). The cross-country numbers are Grades 1-3 (7) and Grades 4-6 (2) Karen suggested sending out a flyer the first week of school. Karen suggested sending out one last flyer the first week of school. Karen also suggested having a table at the schools open house so people could register their household on to our website so they can be on our mass mailing for upcoming events and programs. Dan will look into setting up a table.

Dan stated that this coming Sunday will be the last week of cornhole with a double elimination tournament. Dan and Brian stated that they will be looking into running two leagues, one with the turf on and one after the turf is removed. They also suggested two divisions within the league. A competitive and non-competitive league.

There is a conference for the Vermont Parks and Recreation on October 10th and 11th at Lake Morey that Dan is interested in attending.

Roller Blading has had low numbers only 8-10people. It was suggested to hold a Friday night skating on Friday, September 6th at 6pm.

It was suggested from one of our pickle ball players that we hold pickle ball on Mondays and Wednesday from 4-6pm.

MAHA Cornhole Tournament: Karen asked if MAHA could rent the facility to hold it's 3rd Annual MAHA Cornhole Tournament on Friday, September 20th. Karen added that MAHA would like to try a Friday night this year. They will be in contact with Wendi at the town for the list of approved bartenders. A motion was made by Ryan Maskell to allow MAHA to hold their Cornhole Tournament on Friday September 20th starting at 6pm. Seconded by Brian Fortin, all in favor, motion carried.

Projects:

Ty stated that there needs to be two coats of wax on the new bathroom floors. Dan will order the wax. Bathroom mirrors, toilet seats, hand dryers and faucets need to be ordered. Karen was asked to meet with Jody from Swanton Lumber to pick out countertops for the two bathrooms not to exceed \$1000.

Dan suggested having Alex's crew come in a clean the lobby and then the inside of the arena.

Dan's new office needs a coat of paint and it was decided that we will paint the floor this year with the epoxy sealer used in garages. Ryan Maskell was going to look into a new desk and chair for his office. Ryan stated that he has received a \$14,000 quote for materials (plywood and metal roofing) from Sticks and Stuff for the recreation building. Ryan is currently waiting on bids for concrete.

Ryan stated that he has started receiving bids for the new Recreation building.

New Business:

VHV Service Contract: Table Mark suggested contacting Shelley to review the last contact.

Mark added that Dan will need to schedule the start-up of the system with Trane. Also, will need to contact John Mead from Preferred Mechanical. Dan stated that he will be on vacation August 12th -16th and will need coverage to open/close the building for scheduled activities.

Zamboni Tune Up: Brian Spears suggested getting in contact with someone for a Zamboni tune up.

Soccer Fields: Dan will be in contact with Kristy Tatro at the school about the 5&6 soccer schedule and their practice schedule.

Community Outreach: As stated previously in the meeting it was suggested that we set-up at open house. It was also suggested putting a recreation flyer with upcoming events in the tax bill.

Fall Baseball: We have been asked if our baseball fields can be used for fall baseball. Brian Spears stated that the fields will need to be rototilled, raked and lined. He added that he does not have time to do that and suggested Northwest

The next Highgate Recreation Commission Meetings will be held on Wednesday, September 4th at 5:30pm due to the holiday and a previous scheduled meeting being held on September 3rd and Monday, September 16th.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary