

**Highgate Recreation Commission
Special Meeting Minutes
Monday, September 14, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 6:09pm by Ty Choiniere. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Brian Fortin, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director
Mark Gilbert, Director	

Guests: Sharon Bousquet

Public Comments: None

New Business:

Program Coordinator: Ty presented a job description for review of the Highgate Recreation Program Director. A motion was made by Mark Gilbert to approve and present to the selectboard. Seconded by Brian Fortin. All in favor, motion carried.

Seasonal Building and Grounds position(s): The seasonal Building and Grounds positions will not exceed 120 days. This position would include Zamboni hours, cleaning bathrooms, lobby, bleachers, etc. It would also include snow removal around the building. Ty and Karen will work on this job description to have it ready to present to the selectboard at their next meeting.

Reopen for ice season:

It was discussed at length, if we would allow any spectators in the arena during practices and games. Karen stated her concern was if there were any injuries or the need to use the restroom with the younger players it would put the coaches in a difficult position as they are required by USA Hockey to follow Safesport rules and there must be two adults with a player. With no parent or other adults in the building this could put coaches at risk of not being able to follow safesport. Brian Spears stated that if parents do not follow this rule, we need to stop allowing spectators and teams should be penalized.

Karen stated that a survey was sent to all the arenas in the state. Ty added that he completed the survey and it can be updated at any time when changes are made. Ty stated that over 75 percent of the arenas are not allowing spectators. Karen made a motion to allow one adult per player, not to exceed the maximum number allowed of 75 in the building for practices and games. A parent coach will be considered the one adult for that player. Seconded by Mark Gilbert. All in favor, motion carried.

Tracing and Temps: Ryan Maskell stated that we do not need to take temps. The Covid guidelines states you should take temps. Karen stated that Marcy Stefanick is MAHA's Safety Coordinator and she is working on a roster for each team and she would like to see MAHA take temps at the door.

It was discussed who would be responsible for tracing and temps at the door on the weekend. Additional discussion will be needed to put the HRC Guidelines together.

Ice Times: It was discussed at length how long teams will have to get ready and to depart the arena for a practice. It was decided on 10 minutes prior to a practice. Players will be asked to come dressed as much as possible and a designated area will be marked to put skates on as locker rooms will not be available at this time. Players will be allotted 10 minutes after a practice to remove skates and depart the arena through a designated door.

It was agreed that practices will be 50 minutes and 10 minutes of Zamboni time. This will allow the players to get off the ice and depart the building while the Zamboni is on the ice before the next group will be allowed to enter the building.

Further discussion will be needed on the time between games on the weekends.

Ice In: It had originally been decided that we would have ice ready for October 16th. Governor Scott is scheduled to announce the winter sport guidelines on October 15th. It was discussed should we wait to put the ice on after the announcement. It can take 10-14 days to put ice on and get the lines painted. Everyone one agreed that the arena cannot afford to put ice on and then the building is not able to be used. It was agreed by everyone present that we will begin ice making after the October 15th announcement with the start date being moved to October 26th.

Public Skating: It was decided that at this time we will not offer public skating. Ty stated that 80% of the other arenas are not offering public skating at this time.

The next HRC meeting will be held on Monday, September 21, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Brian Fortin to adjourn the Highgate Recreation Commission meeting. Seconded by Ryan Maskell. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary