

**Highgate Recreation Commission
Board Meeting Minutes
Monday, June 15, 2020**

The Highgate Recreation Commission (HRC) board meeting was called to order at 6:03pm by Ty Choiniere. The meeting was held at the Highgate Arena. Board Members in attendance were:

Ty Choiniere, Chairman	Mark Gilbert, Director
Ryan Maskell, Vice Chairman	Brian Spears, Director
Karen Gagne Fortin, Secretary	Shari Rainville, Director
Dan Beauregard, Recreation Director	Brian Fortin, Director

Public Comments: None

Secretary's Report:

The secretary's report from the May 18, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Brian Fortin. All in favor, motion carried.

The secretary's report from the June 1, 2020 meeting was reviewed by all in attendance. A motion was made by Brian Spears. Seconded by Ryan Maskell. All in favor, motion carried.

Director's Report:

Dan stated that NWLL has a meeting scheduled tonight, June 15th to plan on opening their seasons. Ty stated that he sent a message to Megan Rowell asking her for a full schedule so we will know if and when they will be using the fields. Ty added that we have plans on completing some field maintenance on the fields.

Whitetails: Dan stated that he has spoken to Ray and depending on what is allowed, they may consider to hold the Whitetails on two nights.

Selectboard Meeting: The selectboard will hold their meeting at the arena on Thursday, June 18, 2020 so there is more room.

Harvest Festival: Dan stated that he has asked vendors about interest in the Harvest Festival. It was suggested to select a date (Columbus Day Weekend) so we can provide more specific information to vendors and crafters.

Projects:

Locker room Door have been installed. Ryan stated he was going to look into other options for door locks.

Lobby Lights: Dan stated that the chains have been hung. Eric will be installing the lights next week. Dan added that he will be painting the tiles next week.

Recreation Garage: Ryan stated that Brian Sartwell and Butch Brosseau have been corresponding and will arrange times.

Painting: Dan asked what color the locker room doors should be painted. Ty stated to paint the doors a gray with the hallway ways white.

Parking Lot: Brian Spears stated he will be getting a quote from Heath Wright who is currently working on the school parking to finish the end of the parking lot.

Ball Field Maintenance: Brian stated he has gotten some prices for fill and topsoil for the ball fields. A motion was made by Ryan Maskell to approve up to \$750 for the needed fill/topsoil for the ball fields. Seconded by Brian Fortin. All in favor, motion carried.

Brian Spears added that John Lumsden has a contact for a company to come in and cut and work the infields of the ball fields. He suggested going to see the MVU varsity softball field.

Ice Contracts:

A motion was made by Ryan Maskell to add an amendment to the ice contract to include any recommendations from the Vermont Health Agency. Seconded by Brian Fortin. All in favor, motion carried

A motion was made by Ryan Maskell to accept the ice contract as amended. Seconded by Brian Fortin. All in favor, motion carried.

RFP:

Mark suggested making some additions to the RFP for the Heating and Ventilation as noted. A motion was made by Mark Gilbert to make suggested changes. Seconded by Ryan Maskell. All in favor, motion carried.

A motion was made by Ryan Maskell to approve the RFP with the added changes. Seconded by Brian Fortin. All in favor, motion carried.

Programs:

Dan stated that he has scheduled the Archery Class with Pelkey's Archery for Tuesday, July 28th. He added that registration is on the HRC website.

Dan stated that additional summer programs would be Cornhole, Pickle Ball, Roller Blading and Street Hockey.

Ice Request Policy: Table for next meeting

SAW: The wrestling group SAW has interest in renting the facility next summer. It was agreed to charge \$50 per hour or \$500 for the day.

A motion was made by Ryan Maskell to move into executive session at 7:49pm and include Dan Beauregard to attend. Seconded by Brian Fortin. All in favor, motion carried.

A motion was made by Ryan Maskell to move out of executive session. Seconded by Brian Spears. All in favor, motion carried.

The next HRC meeting will be held on Monday, July 6, 2020 at 5:30pm at the Highgate Arena.

A motion was made by Ryan Maskell to adjourn the Highgate Recreation Commission meeting. Seconded by Mark Gilbert. All in favor, motion carried.

Minutes Submitted by

Karen Fortin
Highgate Recreation Commission Secretary