

**TOWN OF HIGHGATE  
SELECTBOARD MEETING  
ARENA FACILITY BOARD**

**Monday, September 18, 2017 @ 5:30pm  
Executive Session @ Highgate Sports Arena**

**Approved Minutes**

*NOTE: All actions taken are unanimous unless otherwise stated.*

Present were Dick Wilcox & Tom Dacres - VHV, Mark Gilbert, Don Gilbert, Ryan Maskell, Steve LaFar, Ty Choiniere, Josh LaRocque, Sharon Bousquet and Heidi Britch-Valenta.

The group met to discuss the dehumidifier at the arena which was installed by VHV and has failed to meet the needs of the arena despite a recent upgrade to the system. This meeting was a follow up to the meeting on July 26<sup>th</sup>.

Since the July meeting, Dick Wilcox had worked with Efficiency Vermont to perform a blower test. Results from the test were made available to the group prior to the meeting. Dick had reviewed the information and presented data and graphs to explain and compare the results to other structures. The crux of the data was that the arena was much more air tight than previously suspected. It was previously suspected to be the primary cause of the inefficiency of the dehumidifier.

Dick also presented information on dew point and factors contributing to the moisture problem in the arena. The presentation was concluded with a few bullet point suggestions for ways to attempt to resolve the issue.

The bullet list included adjusting dew point settings with the outside temperature. The Committee thought a few of the suggestions had been tried with no success. It was suggested that the vans be turned on when the bleachers are full to let the moist air out. One of the suggestions that VHV offered to manage for the Committee 'because they feel so bad' about the situation, was to relocate the controls on the unit to the Zamboni room. It was estimated that this would take a few hours of labor and some ethernet cables estimate for the work was \$300-\$500).

Josh LaRocque asked if VHV would give the town anything for the unit we have. Dick replied that the unit holds little to no value because of the inability to service it in the future because the manufacturer is no longer in business. Dick said he had asked Dan Brown, President of VHV, and he is not willing to give the town anything for the unit

Josh asked if VHV will help us with an upgrade to a new system. Dick replied that they were not. Dick referred back to the original RFP that referenced a temperature of 40° in the arena and that the necessary sizing for the units was under the recommendations of the Rink Standards.

The Committee suggested that VHV could have deduced that this was not the case with the original site visit and follow up visits. They also noted because VHV provided an alternative to the proposed units, they hold some responsibility for the model. Dick said they had asked the question during the bid process and the temperature was confirmed. They also provided a bid for an alt add that provided heat for the system which is evidence that they knew the unit would function better with heat but they did not state that the alternate was needed for the unit to serve the rink adequately.

Dick countered that the heating was for the spring and fall seasons.

The Committee suggested that they were further culpable because they insisted that their heat system would fix the problem despite the Town's independent mechanical engineer's opinion that the proposal wouldn't resolve the issue.

Dick stated that the Town had lost very little in that endeavor and that VHV had lost more because they contributed parts and labor.

The committee expressed a concern for the approaching season and agreed to have VHV relocate the controls for the system to the zamboni room as soon as possible until a more complete solution could be found.

Dick and Tom left the meeting at 7:30pm.

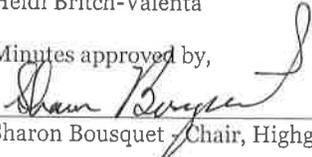
The group went to look at the issues with the bleachers.

They then discussed the trees on the Bolia property at 126 Lamkin Street. They have been determined to be within the road right-of-way and they are presenting a problem for the sidewalk project. Josh made a motion to authorize the removal of the trees on the Bolia Property for the betterment of the sidewalk project. Sharon seconded the motion. Motion carried.

The meeting ended at 7:40.

Respectfully submitted,  
Heidi Britch-Valenta

Minutes approved by,

  
Sharon Bousquet, Chair, Highgate Selectboard