

**Town of Highgate**  
**Executive Selectboard Meeting**

**August 12<sup>th</sup>, 2024 at 6pm**

**MINUTES**

**Present: Vern Brosky(Chair), Merry Souza(Vice Chair), Kyle Lothian, Richard Flint, Ben Lowell, Sharon Bousquet(Town Administrator), Cody Domey, Luke Choiniere, Nick Scott**

**Call to Order: 6:00pm**

**Personnel Evaluations for Public Works Employees and Town Administrator**

**Legal and contractual discussions**

**Adjourn Executive Session: Motion made by Vern/Second by Richard**

**At 8:25pm**

**Motion made to ask the voters to purchase the 28 Mill Hill Property on the November ballot – made by Vern/second by Richard**

**Motion made to accept the bid of First Response Labor for the demolition and re-assembly of the Machia Property Pole Barn at the Sand Shed Property – made by Richard/second by Merry**

**Motion made by Richard/second by Merry to assign the title of Assistant Public Works Director to Luke Choiniere**

**Motion to adjourn made by Richard/ second by Merry at 8:38pm**

APPROVED: - Vern Brosky SB CHAIR  
- Richard Flint  
- Ben Lowell