

# TOWN OF HIGHGATE

## Village Core Master Plan Mtg.

### February ~~24~~<sup>25</sup>, 2020 @ 6:00

Present were: Steve Lafar, Woody Rouse, Clarence Miller, Sue Cota, Richard Noel, Heidi Britch-Valenta, Virginia Holliman, Greta Brunswick, NRPC and Lynnette Claudon, ANR DEC Facilities Engineering Division participated via phone.

**CALL TO ORDER-** Steve called the meeting to order at 6:00pm.

MINUTES- Woody made a motion to accept the meeting minutes from January 28, 2020. Richard seconded the motion- *APPROVED*.

WASTEWATER STUDY SURVEYS- Greta provided the group with several documents related to the village property surveys for the Wastewater and Water Study for review and discussion.

1. Planning Analysis of current conditions in Highgate
2. A village property wastewater and water informational survey
3. An informational flyer on the project.
4. A cover letter to accompany the survey in the mailing

The documents were discussed, and minor edits agreed upon. The target projects were agreed upon. Heidi will send addresses to Greta for the mailing. It should be stressed to everyone that there is not a regulatory component, and no one will be penalized for having septic issues. The data is valuable because it would put us in a better position for funding if there are known issues with water or wastewater.

Lynnette noted that the representative from RCAP can follow up with property owners who want to learn more about things they can do to help if they have any issues. This is at no cost to the town or the landowner and it is not regulatory.

The group discussed how to share information at Town Meeting Day. The surveys will be shared at Town Mtg Day and responses will be accepted until March 31st. A public meeting will be held on March 24 to provide further information on the topic and answer questions. Greta will do a presentation on the survey and the project. It was agreed that Channel 16 should be invited to film it so more people could get the information. Greta will ask John Kiernan if he would like to attend this meeting even though it isn't on his scope of work.

We will try to coordinate future information share at other events in town. McCuins is hosting a large event in July on the 17-18 and this may be a good time to reach people.

Greta will provide a display board for Town Mtg day with a project area map and fact sheets. Heidi will work on a bullet item list of accomplishments of the committee. Woody, Heidi and Sue will sit at a table and communicate with people about the project.

HISTORICAL BUILDING ASSESSEMENT – we have received funding from Preservation Trust of VT for the assessments on the Stinehour Hotel and the Library and they are scheduled to start in March.

**OTHER BUSINESS**

REAPPOINTMENT OF COMMITTEE MEMBERS- committee members will be reappointed by the Selectboard at the meeting on March 5<sup>th</sup> following Town Meeting. New members are Mary Laroche and Evangeline Larocque. The entire list will be presented to the Selectboard for approval.

ANR PRIORITY LIST - the project has been placed on the list of state projects as an opportunity to get future funding.

RISEVT GRANT- We were awarded the \$1,500 requested to fund another community celebration on the property. September is the desired month. We will set a date at the next meeting and people are asked to check with conflicting dates so we can avoid planning it on a day another big event is happening. This will be discussed further at the March or April Mtg.

MEETINGS-Next meeting will be Tuesday, March 24<sup>th</sup> at 6:00pm.

**ADJOURNMENT**

Clarence made a motion to adjourn at 7:35pm, seconded by Woody. APPROVED.

Minutes respectfully submitted by:

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Heidi Britch-Valenta

\_\_\_\_\_  
Date