

**TOWN OF HIGHGATE**  
**Village Core Master Plan Committee**  
**March 8, 2023 @ 6:00 p.m.**

**CALL TO ORDER**

Village Core Master Plan Committee Members: Woody Rouse, Chair, Rebecca Manning, Vice Chair, , Alice (Sue) Cota, , Chris Shepard, Virginia Holiman, Clarence Miller, Adah DeRosier and Heidi Britch-Valenta, Town Administrator

Absent: Lura Jacques, Secretary, Dan Swainbank

Public/Other: Gregg Gossens, Bob Neeld and Diantha Korzun, gbA Architecture & Planning

Woody Rouse, Chair called the meeting to order at 6:00 p.m.

**MASTER PLAN PHASE II**

Gregg Gossens from GbA presented the Cost Review that was completed for both the Stinehour Hotel and the Ell. This information was derived from the original Arnold & Scangas report dated October 2020 regarding the architectural costs and the Engineering Venture report regarding the structural costs. The initial evaluation indicated that the Stinehour could potentially be saved and allow additional funding for the renovations through various eligible grants for historical preservation. The Ell initial evaluation was that it may not be cost effective to attempt to refurbish. Once the VCMPC makes a determination on how to move forward, then GbA will provide more concrete numbers for the scenario the committee recommends.

GbA will plan to attend both the April and May VCMPC meetings in preparation for the first community meeting scheduled for May 17. The committee discussed various ways to communicate the meeting to the public and to encourage as much participation as possible.

**WASTEWATER UPDATE**

Not much progress to date. Robert Clark from Otter Creek and Heidi Britch-Valenta did meet with another property owner who was receptive to the idea and would like to continue the conversation. In addition, other landowners were contacted and continued communication is expected over the next few weeks.

**LIBRARY & COMMUNITY CENTER UPDATE**

Adah DeRosier gave an update and indicated they are still waiting for updated information regarding the previous cost adjustment to the new library. Diantha Korzun from gbA indicated she is working on the new estimates and sample plans will be emailed to her to assist in her projections. Adah also mentioned that the flood cleanup is going slowly but the insurance has approved all expenses submitted. The fist Capital Campaign meeting is being scheduled and once confirmed the information will be disbursed accordingly.

**OTHER BUSINESS**

As a result of Town Meeting, VCMPC did receive the additional \$25,000 that was requested. There were no community questions/comments/concerns regarding the project as a whole.

**APPROVAL OF MINUTES**

Minutes from February 8 were discussed. Chris Shepard made a motion to accept the minutes and Clarence Miller seconded the motion. APPROVED

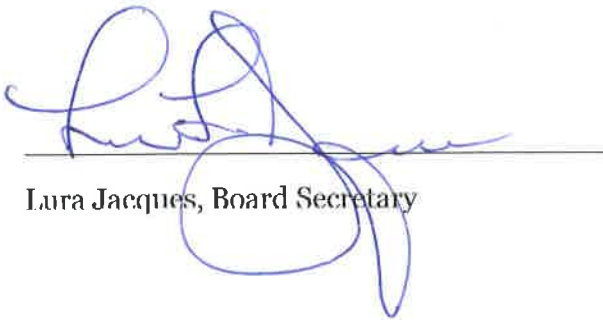
**NEXT MEETING DATE** April 12, 2023

**ADJOURN**

Rebecca Manning made a motion to adjourn, Sue Cota seconded the motion. APPROVED

Wood Rouse adjourned the meeting at 7:00 PM

Minutes respectfully submitted by:



\_\_\_\_\_

Laura Jacques, Board Secretary

4-12-23

Date

Minutes approved by:



\_\_\_\_\_

Woody Rouse, VCMP Chair

4-12-23

Date